

Chair's Meeting  
Agenda  
Wednesday, March 15, 2017  
9:00 a.m., ED 330

**NOTES**

Attendees: MJBradley, LGBryant, KBiondolillo, SBounds, RTowery, PFinnicum

**Old Business**

1. Search Updates – PFinnicum reports 2 Physical Education candidates on campus this week, successfully hired 1 Exercise Science, and 1 in process. RTowery reports 1 Reading in the initial phase. KBiondolillo reports that JHall is searching for 2 in the School Psychology program and has interviewed 2 for the Administrative opening. SBounds reports that he is starting the process on 1 position
2. Honorees for Banquet – MJBradley reviews honorees

**New Business**

1. Committee Assignment (Lance Bryant) – LGBryant provides committee spreadsheet and discusses the need to replace those faculty whose terms have expired, requests names by next Chair's mtg
2. CAEP Update – MJBradley provides update

**Upcoming Deadlines**

**March 16:** Dean provides appropriate feedback and written documentation to 3<sup>rd</sup>-year Comprehensive Pre-tenured Review applicants

**March 17:** Chairs provide retention recommendations for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>-year pre-tenured faculty to the Dean (for 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>-year reappointments)

**March 24:** Evaluations for Associate Dean and Department Chairs

**April 1-30:** Departments and college should fill any vacancies on the department and College PRT committees, elect the university PRT representative

**April 4:** Chairs complete evaluations for non-tenured faculty and forward to the Dean

**April 14:** Classified Performance Reviews

**Other**